RYE TOWN COUNCIL

AGENDA C5

working for the social, economic and environmental well-being of the Antient Town of Rye

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend an Additional Meeting of **Rye Town Council** to be held on **Monday 20 July 2026** at **The Town Hall, Rye, 6.30pm** when it is proposed to transact the business set out below.

54 APOLOGIES

To accept any apologies for absence.

55 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

The Mayor to adjourn the meeting for up to 30 minutes for any questions/contributions from members of the public.

56 COUNCIL MINUTES

To approve - and to authorise the Chairman to sign - the Minutes of the meetings held on 22 June 2026 (C4).

57 COMMITTEE MINUTES

To receive and note the Draft Minutes (including any recommendations) of the meetings of the Planning & Townscape Committee held on 6 July 2026 (PT02).

58 GRANT APPLICATION

To consider the following application:

Ferry Road Nursery £1,500 towards new air conditioning units for the wellbeing and sustainability of the nursery during heatwaves. There is currently no de-carbonisation boiler grant schemes available.

Note The General Grants fund balance (until 31st March 2027) is £4,429.00

Clerk

59 FINANCE

(a) Payments

To receive a schedule of Expenses by Supplier (April - June 2026)

(b) Budget Monitor

To receive the Budget Monitor to 30 June 2026.

(c) Account Balances

To note the account balances as at 30 June 2026.

(d) Earmarked Reserves

To note the Earmarked Reserves balances as at 30 June 2026

Clerk/RFO

60 FREDA GARDHAM SITE

To consider and comment on the outline planning application for the 55 unit housing development. Outline application with all matters reserved except access for the demolition of the existing building and the construction of up to 55 new dwellings and commercial floor space, with new access from New Road.
RR/2026/0671/OUT

61 RYE NEIGHBOURHOOD PLAN UPDATE

To update the Town Council on consultation responses received following the Regulation 14 review from 28 May – 9 July. To request approval to decide whether to amend the plan in consultation with the Clerk and the Town and Planning Committee and explain the reasoning in the consultation statement – before passing both to the Local Planning Authority for the Regulation 16 consultation.

RNP Co-ordinator

62 RALC DRAFT PROPOSAL – LGR AND THE ROLE OF PARISH AND TOWN COUNCILS

To consider the RALC draft proposal on the role of Town and Parish Councils following Local Government Reorganisation (LGR) in Sussex.

Clerk and Mayor

63 RDC DRAFT LOCAL ENFORCEMENT PLAN

To consider commenting on the proposed RDC draft Local Enforcement Plan via RALC by 5 August.

Clerk

64 HR WORKING GROUP TERMS OF REFERENCE

To consider adopting the Draft Human Resources Working Group Terms of Reference.

Clerk

65 EXCLUSION OF THE PUBLIC AND PRESS

Items 64 and 65 includes consideration of terms of employment and it is recommended that the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

66 DEPUTY CLERK

To consider the HR Working Group's recommendation in relation to the Deputy Clerk's role.

HR Committee/Clerk

67 ADMINISTRATIVE ASSISTANT

To consider making the Administrative Assistant's role of 10-12 hours per week permanent and move to a rolling contract.

HR Committee/Clerk

Supporting/Associated documents distributed with this agenda
56 Council Minutes (C4) **57** Planning & Townscape Minutes (PT02)
58 Ferry Road Nursery Grant application; Ferry Road Nursery Accounts
59(a) Payments schedule **59(b)** Budget monitor **59(c)** Account Balances **59(d)** Earmarked Reserves
61 RNP Co-ordinator update **62** RALC draft proposal – LGR **63** RDC Enforcement Officer's Report; RDC Draft Enforcement Policy **64** Draft HR Working Group Terms of Reference **66** HR Working Group recommendation – Deputy Clerk's role.

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15 July 2026

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MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC