

TO ALL TO WHOM THESE PRESENTS SHALL OR MAY APPERTAIN and especially to ADMIRAL SIR GEORGE ZAMBELLAS Knight Grand Cross of the Most Honourable Order of the Bath, Distinguished Service Cross, Aide de Camp to His Majesty King Charles III, Deputy Lieutenant of the County of Dorset, Constable of Dover Castle, Lord Warden and Admiral of the Cinque Ports, Two Antient Towns and their Members.

WE, the *BOROUGH / TOWN COUNCIL / CHARTER TRUSTEES / CORPORATION* for the Town and Port of, in the County of, one of the Cinque Ports, with all due reverence send Greeting.

MAY it please the Lord Warden to be advised that we have nominated elected appointed and chosen our well beloved Combarons, *Councillor / Jurat* and Mayor of the said Town and Port,, *Councillor / Jurat* and Deputy Mayor of the said Town and Port and *Councillors / Jurats* of the said Town and Port, and our Town Clerk, personally to be and appear before him at the Duke of York's Royal Military School in the environs of His Majesty's Castle of Dover aforesaid, upon Tuesday the twenty-ninth day of October next by eleven o'clock in the forenoon and at the Grand Court of Shepway there to be holden to do such service as to us appertaineth to be done by the ancient usage and custom of the said Cinque Ports two Antient Towns and their Members Corporate at the first entry of the Lord Warden of the Cinque Ports into his said Office, according to his command and pleasure contained in his Precept therein of late to us among others made known, bearing date the twenty-fourth day of July 2024.

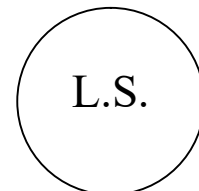
IN WITNESS whereof we have hereunto caused the Common Seal of *BOROUGH / TOWN COUNCIL / CHARTER TRUSTEES / CORPORATION* for the Town and Port of aforesaid to these presents to be affixed.

DATED at aforesaid theday of in the second year of the Reign of our Sovereign Lord, Charles III, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of His other Realms and Territories, King Head of the Commonwealth, Defender of the Faith: Anno Domini 2024.

THE COMMON SEAL of

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was hereunto affixed in the presence of: _



[Note: Please prepare your formal return, filling-in the blanks and omitting alternatives (in italics) as appropriate]