

Robes & Regalia	250	393	450	1,800	50
Rye Christmas Festival	4,500	1,955	4,500	3,000	51
Rye Local Action Plan	0	0	0	0	52
Salaries	78,762	58,756	79,260	86,794	53
Skatepark	1,500	85	2,325	1,500	54
Southern Water	950	834	834	875	
Stationery, Printing & Postage	3,000	2,557	3,000	3,050	
Street Furniture	1,500	0	0	0	55
Subscriptions	1,751	1,683	1,746	1,863	56
Telephone	1,975	1,425	1,900	1,975	
Tilling Green Community Sign	0	0	0	1,000	57
Town Hall Repairs & Renewals	12,000	394	500	10,000	58
Town Steward	4,439	3,624	4,250	4,500	59
Web site	1,750	150	500	0	60
Winter maintenance	0	0	0	0	61
Expenditure	154,909	135,571	183,748	163,882	
Surplus/Deficit(-)	0	1,842	-39,534	0	

NOTES General As @ 30.11.15 RPI stood at 1.1% and CPI 0.1%

1 *Estimate* Average charge of £315 per ceremony x 70 = £22,050

Note Income may be received in the financial year preceding the ceremony date - payments can be received 1-14 months prior to the ceremony date.

Total ceremonies 2015-16: 77

2 *Estimate* Assumes cottage ready for occupation from 1.4.16 and monthly rental of £875 (valuation outstanding).

3 *Note* This Government grant (passed on by RDC) will no longer be available after 1 April 2019 - up to that date it will be phased out.

Estimate Likely (TBC 22.2.15).

4 *Note* Next rent review: 1.1.20

5 *Notes* a) The surplus is not physically transferred from the HC bank account
b) The HCM is salaried but receives 50% of any annual surplus.
From 1.4.16 the postholder will be entirely salaried.

6 *Projected Breakdown:*

NSI (est)	£600
JHB bond 1	£478
JHB bond 2	£726
Unity Trust	£60
Co-op	£18
	<u>£1,882</u>

7 *Note* Any receipts (typically Mayor Making Luncheon payments) are offset against the Mayoral Allowance. It is not yet known whether a Luncheon will be held.

8 *Projected/Estimate* Principally photocopying charges.

9 *Notes* (a) The current (2015-16) RTC Band D Council Tax is **£62.23pa** (£1.20pw) - based on a Council Tax base of 1,747.78

(b) The Council Tax Support Grant has been treated as an additional income stream.

(c) It has yet to be announced whether parish & town councils will be subjected to the Excessive Council Tax Referendum Regulations in 2016-17. If they are, it is anticipated that this will affect the largest 100 town councils in England and Wales only.

Estimate Based on a Council Tax base for 2016-17 of 1,834.27, the proposed precept of £122,100 produces a RTC Band D Council Tax of **£66.57pa (£1.28pw)** - an increase of 8p per week.

10 *Note* (Not as intriguing as it sounds.) Current policy is to seek at least £100 from commercial concerns wishing to reproduce images of Council-owned artefacts. However, it is an unreliable source of income.

11 Range comprises: *Ryennium*, Millennium Medals, Lord Warden Installation booklet and Golden Jubilee mug.

12 *Note* The Mayor is allowed to grant up to 12 free lets a year to charities (and similar).

13 *Actual/Projected* One-off grant.

14 *Budget* Transfer of the balance of the Council Tax Support Grant (as at 31.3.14) to General Reserves to support the 2015-16 revenue budget.

- 15 *Actual/Projected Stairclimber.*
Estimate Provision towards improving Chamber acoustics.
- 16 *Projected* Comprises Yell, *Sussex Brides* and *Rye Bay Guide*.
- | | | |
|-----------------|----------------------------------|---------------|
| <i>Estimate</i> | ESCC brochure | £650 |
| | Rye Bay Guide | £600 |
| | New ceremonies web site (set up) | £500 |
| | Yell | £1,150 |
| | | <u>£2,900</u> |
- 17 *Projected* Only 3 'newsletters published during year.
- | | | |
|-----------------|-------------------------------|---------------|
| <i>Estimate</i> | Newsletters (4) | £1,550 |
| | ATM flyer/poster & insertion | £400 |
| | Recruitment/Other advertising | £1,000 |
| | | <u>£2,950</u> |
- 18 *Estimate* Contribution towards legal and professional fees.
- 19 *Estimate* Includes provision for 1 emergency call-out
- 20 *Note* Forecast Earmarked Reserve - £1,570
Estimate Further provision towards valuing assets other than land and buildings (eg antique furniture, silverware, ceramics, collectibles, regalia).
- 21 *Estimate* Letter from Audit Commission (10.5.12) advises the fee for turnover of £200,000-£300,000 will be £600pa until 31.3.17.
- 22 *Note* Venue registration renewal is every 3 years (next expiry 25.6.17 - due Jan 2017).
Forecast Earmarked Reserve: £1,100.
Estimate £550pa provision (for Earmarked Reserve).
- 23 *Note* Typical civic fund expense items: wreaths, refreshments for civic functions, Confederation events travel, Cinque Ports volunteers, hot pennies, ATM refreshments, flags.
- 24 *Estimate* From 1.4.15 RDCT began providing the 326 service without a subsidy from ESCC.
- 25 *Note* Forecast Earmarked Reserve: £380.
- 26 *Note* Forecast Earmarked Reserve: £0.
- 27 *Actual/Projected* Includes Council Tax and rental deposit repayment.
- 28 *Note* Forecast Earmarked Reserve: £2,000.
- 29 *Budget* Includes £750 towards purchase of lightweight floor polisher/buffer - actually purchased in 2014-15.
- 30 *Estimate* If RTC appoints a Business & Promotions Officer approx £3,000 will be needed from the General Reserve to cover employers NIC, pensions (if employed), admin and travel costs.
Note Forecast Marketing/Economic Development Earmarked Reserve: £15,000.
- 31 *Note* Forecast Earmarked Reserve as at 31.3.16: £7,180. Estimated max cost of a bye-election: £5,500.
- 32 *Note* Forecast Earmarked Reserve: £600.
- 33 *Note* Forecast Earmarked Reserve: £572. Watchbell Street and Conduit Hill columns need re-setting.
- 34 *Note* Forecast Earmarked Reserve: £0.
- 35 *Note* Forecast Earmarked Reserve: £4,250.
- 36 *Note* Forecast Earmarked Reserve: £0.
Actual/Projected: Under-resourced in 2015-16. Maintenance of pump border in Wish Ward added during the year.
- 37 *Note* Forecast Earmarked Reserve: £10,000.
- 38 *Actual/Projected* Includes loading bay contribution TRO contribution.
Note Forecast Earmarked Reserve: £6,753.
- 39 **Confidential Note**
- 40 *Note* Policy includes the Heritage Centre and the Grand Vitara.
- 41 *Actual/Projected* Includes charges from Oct 14-March 15.
- 42 *Notes* Financial year and Mayoral year not concurrent and expenditure offset by (any) Mayor Making receipts. A 'second term' Mayor may have monies available from the preceding year. It has become increasingly common for Mayors not to claim their full allowance and then to donate the balance to local charities. Strictly speaking this is not a proper use of the allowance (intended to defray the expenses incurred whilst carrying out the duties of the office).
- 43 *Note* Forecast Earmarked Reserve: £668.
- 44 *Projected* Includes £2,500 for examination of documentation by planning consultant.

Forecast Earmarked Reserve: £8,561.

45 *Estimate* No provision made (for expenditure or income) because another SLA has not yet been signed.

46 *Estimate* Increase likely to be c1%.

47 *Note* Forecast Earmarked Reserve: £134.

Estimate Cabinets and desk required for office reorganisation.

48 *Actual/Projected* Includes accounting software advice and higher payroll charge (to reflect increased staffing) - plus Millennium Wall transfer legal costs.

<i>Estimate</i>	Ann Accounts (consolidated) drafting	1,750
	Payroll (60pcm)	720
	Accounting advice throughout year	500
	Legal advice (general)	500
		<u>3,470</u>

49 *Notes* RDC likely to dispense with some - or all - of Rye's public conveniences in near future. Forecast Earmarked Reserve as at 31.3.16: 5,000.

50 *Note* Forecast Earmarked Reserve as at 31.3.16: £2,504. Includes £1,050 towards purchase of 3 Past Mayor badges and £1,100 for a new Town Crier hat and coat. Town Crier livery needed for Deputy Crier after successful completion of probationary period (est £1,800).

51 *Actual/Projected* Includes £496 to replace TH frontage trees and lights.

Estimate Assumes Christmas Committee will raise more commercial sponsorship.

52 *Note* Forecast Earmarked Reserve: £1,000. Current (first) Plan expired 2014.

53 **Confidential Note**

Projected Includes additional hours agreed during the year for one staff member.

54 *Note* Forecast Earmarked Reserve as at 31.3.16: £590.

Projected Includes repairs identified by professional inspector.

55 *Note* Forecast Earmarked Reserve: £2,900 (includes provision to replace 2 TH noticeboards).

56 <i>Estimate</i>	Confederation of the Cinque Ports	£225
	Rother Association of Local Councils	£45
	Society of Local Council Clerks (75%)	£217
	Sussex Associations of Local Councils	£1,025
	National Association of Local Councils	£233
	Guild of Mace Bearers (K Barry)	£20
	Information Commissioner	£35
	Local Council Review	£63
		<u>£1,863</u>

57 *Notes* There have been informal discussions with TGRA to improve the appearance of the 'green triangle' in Mason Road - including a low level planting scheme. Currently, it hosts a small (dead) tree. One idea which has been well-received by TGRA is the erection of a 'village sign' - the thinking being that it would help to instill a sense of identify and 'pride of place'. Steel fretwork and oak post signs are durable but expensive (£4,500-£9,000); a cheaper combination would be an oak post and the use of materials such as aluminium, polyurethane and glass reinforced plastic.

Estimate Contribution towards the estimated cost of an 'affordable sign': £2,500. TGRA considers it could contribute £500 and raise additional funding from the Rye Fund etc. Alternatively, the Rye Environment Bequest Earmarked Reserve could be drawn on.

58 *Note* Forecast Earmarked Reserve: £29,007

Building Condition Survey (Aug 2014) estimated cost of remedial works: £75,000-£100,000.00

2016-2017 major work required:

Replace TH attic dormer and a rooflight	£6,495
Repair and re-set second finial	£1,300
Cuploa restoration: £20,000 (est - incl spec)	£20,000
	<u>£27,795</u>

59 *Note* Excludes salary and vehicle insurance.

<i>Estimate</i>	Rent (incl power)	£1,200
	Vehicle tax	£300
	Vehicle maintenance	£500
	Vehicle fuel	£500
	Equipment/Signage	£1,000
	Materials/Consumables	£500

Contingency

£500

£4,500

60 Notes Forecast Earmarked Reserve: £1,686.

Projected Assumes RTC site will be refreshed at minimal cost.

61 Note Forecast Earmarked Reserve: £1,036.

Estimate Assumes stock of salt will last until 31.3.16 or Earmarked Reserve sufficient.

FORECAST RESERVES AS AT 31 MARCH 2016*

	projected as at 31.3.16	actual as at 1.4.15
Earmarked	141,727	152,869
General	56,548	84,940
	<u>198,275</u>	<u>237,809</u>

*excluding Rye Relief in Need