



EAST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED
AFFILIATED TO THE NATIONAL ASSOCIATION OF LOCAL COUNCILS

President – Lord Annet

CEO – Trevor Leggo

TLJS

24 September 2015

Dear Member,

Annual General Meeting & Conference 2015 – Invitation for your Elected Members to AGM

Please find enclosed the Annual Report & Accounts for the year ended 31 March 2015 and the notice for our AGM to be held at the **The Emmanuel Centre, Battle Methodist Church, Harrier Lane, Battle, East Sussex, and TN33 on Thursday 12 November 2015 at 1400.**

Can I remind you that for the AGM section of the event we require the attendance from your Councillors appointed as your representatives to attend the East Sussex ALC Limited AGM, as per our email sent on 21 April.

Should your appointed representatives now be unavailable to attend the Council can appoint up to 2 other councillors or employees to attend and carry a proxy vote. Proxy voters do not count towards the quorum. To register your Proxy voters go to <https://www.surveymonkey.com/r/SZMQKZX> and register them no later than 2 November 2015.

Attendance of the AGM and conference is free of charge. Refreshments will be available on arrival.

To book onto the AGM & Conference the enclosed booking form will need to be completed and returned to advise who will be attending. Any apologies for non-attendance must be sent in advance. You will need to tell us if the person/people attending are the elected members to represent your council at the AGM.

Yours sincerely

Trevor Leggo
Director

Suite C 2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2EZ
Tel: (01273) 830201

Email: jacqui.smith@salc.co.uk

www.eastsxalc.org.uk

Company No. 8500914 Registered in England



EAST SUSSEX ALC LIMITED

2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ
Company No. 8500914 Registered in England

Notice of Annual General Meeting of the East Sussex Association of Local Councils Limited

**The AGM will be held on 12 November 2015
At the Emmanuel Centre, Harrier Road, Battle, East Sussex, TN33 0FL**

**This AGM will commence at 1400
A Conference will follow**

-
1. **[a] Election of President** - Lord Amphill will be proposed for re-election.
[b] Welcome by the President
 2. **Apologies**
 3. **Minutes of the Annual General Meeting** held on 28 October 2014 to be approved and signed.
 4. **Report from the Chairman of East Sussex ALC Limited on the Annual Report for 2014/2015** (each member council was posted a hard copy and further copies are available on the SSALC Website)
 5. **To Adopt the Accounts for the Year Ended 31 March 2014**
 6. **Appointment of the Directors** - To consider and agree the current Directors nominated by the District Associations for election to the Board, namely:

Keith Stevens – Representing Wealden District Association
Kay Moss – Representing Wealden District Association
Mike Garner - Representing Wealden District Association
Richard Jessop – Representing Rother District Association
Anne Cook – Representing Rother District Association
Don McBeth – Representing Lewes District Association
Jackie Harrison-Hicks – Representing Lewes District Association
Johnny Denis – Representing Lewes District Association
Mark Mulberry – Company Secretary
Roger Taylor – Company Solicitor
 7. **Election of Vice Presidents** – Dr Alex MacGillivray & Mrs Marion Shepherd DL will be proposed for re-election. Due to the retirement of Mr R Peters MBE as Vice President, the Board will make a recommendation to fill the vacancy.

8. **Election of Representatives to the National Association 2015/2016** will be proposed as follows:-
- (i) Cllr K Stevens as representative on the Council of NALC
 - (ii) Cllr K Stevens, Cllr R Jessop & Mr T Leggo as voting representatives at the Annual General Meeting of NALC.
9. **To consider the recommendation by the Board that late payment of subscriptions and invoices by members will incur a late payment fee of 4% over base rate or £10 whichever is the higher.**
10. **To consider the recommendation by the Board that any Member leaving membership (by not paying a subscription) and then wishing to re-join would be charged a re-joining fee of 10% towards administration costs.**
11. **Any other matters** - At the Chairman's discretion (Items for discussion to be notified to the CEO by the 16 October 2015 please).

Trevor Leggo
CEO



EAST SUSSEX ALC LIMITED

2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ
Company No. 8500914 Registered in England

Conference

12 November 2015

The Emmanuel Centre, Harrier Road, Battle, East Sussex, TN33 0FL

This Conference will follow the AGM

1330 Arrival and Registration

1400 AGM – Separate Agenda enclosed

1430 CONFERENCE ON:

RESILIENCE, EMERGENCY PLANNING & FLOODING ISSUES

By ESCC

Speakers to be announced

1630 close

**TO BOOK ON PLEASE COMPLETE AND RETURN THE SEPARATE BOOKING FORM
ENCLOSED**