

Committee **POLICY, RESOURCES & GENERAL PURPOSES**

Date and Time **Monday 18 January 2016, 6.30pm**

Venue The Town Hall, Market Street, Rye

Members appointed to the Committee:

Councillors Mike Boyd (**Committee Vice-Chairman**), John Breeds, Jonathan Breeds (**Committee Chairman – Deputy Mayor**), Cheryl Creaser, Justin Erswell, Bernardine Fiddimore (Mayor), Rebekah Gilbert, John Izod, Jo Kirkham, Ray Prewer, Andi Rivett, Shaun Rogers, Andy Stuart

42 APOLOGIES

To accept any apologies for absence.

43 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

44 MINUTES

To authorise the Chairman to sign, as a correct record of the proceedings, the Minutes of the meeting held on 16 November 2015 (PR03).

45 MATTERS ARISING

To note any matters arising from the meeting held on 16 November 2015 (PR03).
for information

46 FINANCE

46.1 Town Hall

a) **Schedule of Authorised Payments and Statement of Income**
To receive and adopt the Schedule of Authorised Payments and Statement of Income for October-November 2015.

b) **Budget Monitor**
To receive and note the actual income and expenditure to 30 November 2015.

46.2 Heritage Centre

a) **Progress report**
To receive a general update from the Heritage Centre Manager, Peter Cosstick and, if appropriate, to agree a course of action.

b) **Payments and Income**
To receive and adopt Income by Customer Summaries and Expenses by Supplier Summaries for October-November 2015

- c) **Budget Monitor**
To receive and note the actual income and expenditure to 30 November 2015 against budget.

46.3 Account Balances
To receive a Statement of Account Balances as at 30 November 2015.

46.4 Earmarked Reserves
To receive a Statement of Earmarked Reserves as at 30 November 2015.

46.5 Grant application/s
To consider the application/s following:
(a) *Rye Bowls Club* £576 to fund ten bowls collectors.
(b) *Rother District Citizens Advice Bureau* £394.80 to purchase a new lap top to serve the Rye outreach service.

46.6 Draft Budgets 2016-17
To consider – for Recommendation to Council - the Drafts Budgets 2016-17 following:

- (a) Heritage Centre
(b) Town Hall **Clerk**

46.7 Town Hall Hire
To review the charge for private and commercial hires (ie hires other than weddings/ceremonies or not-for-profit organisations). **Clerk**

46.8 Honorary Freeman scroll
To note that it is likely the Council will receive (at least one) Honorary Freeman nomination in the near future and to recommend a budget to fund the design and production of two hand-illuminated scrolls (estimate: £1,500). **Clerk**

46.9 Chamber Re-launch (4 Feb)
To agree a budget to cover the use of the Kino (including refreshments) of up to £150. **EDWG**

46.10 Town Hall Cottage
To receive an update on the re-letting. **Clerk**

47 WORK PROGRAMME
To receive and consider a summary of the status of key tasks/projects as at 11.1.16. **Clerk**

48 ANNUAL TOWN MEETING (2 MARCH 2016) AND POLICE & CRIME COMMISSIONER MEETING
To receive an update and, if necessary, to agree a course of action. **Clerk**

49 RYE POST OFFICE
To consider whether to respond to the (re)consultation on the proposal to relocate the Post Office into Jempsons supermarket. **Clerk**

50 DEPUTY TOWN CRIER/TOWN CRIER DESIGNATE
To note that Paul Goring has been appointed with effect from 1 January 2016.

51 EXCLUSION OF THE PUBLIC AND PRESS

Item 52 is likely to entail discussion on the terms and conditions of employment of a member of staff – and it is therefore recommended that the public and press be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

52 TOWN STEWARD

To consider an addition to the post holder's job description.

HRWG

Supporting/Associated documents distributed previously

44 Minutes

Supporting/Associated documents distributed with this agenda

46.1a) TH income and expense summaries **46.1b)** TH Budget Monitor

46.2b) HC income and expense summaries **34.2c)** HC Budget Monitor

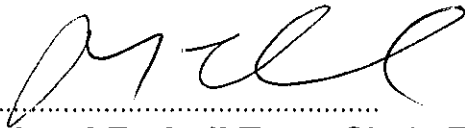
46.3 Account Balances **46.4** Earmarked Reserves **46.5a)** Bowls Club application

46.5b) CAB application **46.6a-b)** TH & HC Draft Budgets

46.7 Briefing Note **47** Work Programme **49** Consultation

To follow

46.2a) HCM report



12 January 2016

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**