

Committee	POLICY, RESOURCES & GENERAL PURPOSES
Date and Time	Monday 16 November 2015 – immediately following Planning & Townscape (but no earlier than 6.45pm)
Venue	The Town Hall, Market Street, Rye

Members appointed to the Committee:

Councillors Mike Boyd (**Committee Vice-Chairman**), John Breeds, Jonathan Breeds (**Committee Chairman – Deputy Mayor**), Cheryl Creaser, Justin Erswell, Bernardine Fiddimore (**Mayor**), Rebekah Gilbert, John Izod, Jo Kirkham, Ray Prewer, Andi Rivett, Shaun Rogers, Andy Stuart

30 APOLOGIES

To accept any apologies for absence.

31 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

32 MINUTES

To authorise the Chairman to sign, as a correct record of the proceedings, the Minutes of the meeting held on 21 September 2015 (PR02).

33 MATTERS ARISING

To note any matters arising from the meeting held on 21 September 2015 (PR01). *for information*

34 FINANCE**34.1 Town Hall**

a) **Schedule of Authorised Payments and Statement of Income**
To receive and adopt the Schedule of Authorised Payments and Statement of Income for April-September 2015.

b) **Budget Monitor**
To receive and note the actual income and expenditure to 30 September 2015.

34.2 Heritage Centre

a) **Progress report**
To receive a general update from the Heritage Centre Manager, Peter Cosstick and, if appropriate, to agree a course of action.

- b) **Management structure 2016-**
To consider the proposed structure, effective 1 April 2016.
HRWG, HCM
- c) **Payments and Income**
To receive and adopt Income by Customer Summaries and Expenses by Supplier Summaries for August-September 2015
- d) **Budget Monitor**
To receive and note the actual income and expenditure to 30 September 2015 against budget.

34.3 Account Balances
To receive a Statement of Account Balances as at 30 September 2015.

34.4 Earmarked Reserves
To receive a Statement of Earmarked Reserves as at 30 September 2015.

34.5 Millennium Wall: insurance
To note that the structure is covered under the Council's public liability (at no additional charge) – and to decide whether to take out all risks cover (for which, the cost of replacing the wall would need to be determined).
Clerk

34.6 Town Hall Cottage
To receive an update on the re-letting.
Clerk

35 WORK PROGRAMME
To receive and consider a summary of the status of key tasks/projects as at 9 November 2015.
Clerk

36 DRAFT NEW EVENTS SLA 2015-16
To consider the Draft SLA – noting the key changes (paras 2.3 and 5.1). **Clerk**

37 HUMAN RESOURCES WORKING GROUP
To note that the WG is working on (or intends to work on):

- (i) The recruitment of a Town Crier Designate/Deputy Town Crier
- (ii) A comprehensive review of the Council's staffing structure (including a pay grading review)
- (iii) The resignation of the Heritage Centre Manager
- (iv) A review of the Town Steward's job content
- (v) Estimating the cost of pension auto-enrolment in 2016-17
- (vi) A review of the Town Clerk's workload
- (vii) Changes to the Town Crier's terms and conditions of employment
- (viii) The impact of the introduction of the National Living Wage and the end of state pension 'contracting out' (1 April 2016).

38 BUSINESS PLANNING
To note that the Council has adopted the Committee's Recommendation that, for the time being, the Council should focus on those objectives identified at the visioning event that it has commenced already – and to clarify what these are and how/when they are being (or will be) pursued.
Cllr Gilbert

39 67 NEW ROAD

To note that:

(a) Rye Rugby Club Committee was invited to consider the findings of an independent drainage consultant that the installation of hard standing at the Freda Gardham Playing Field has contributed towards flooding of the rear garden of 67 New Road;

(b) It has not responded by the (extended) deadline: 9 November
- and to agree a course of action.

Clerk

40 ANNUAL TOWN MEETING (2 MARCH 2016)

To agree a preferred venue and, improve attendance, to consider combining the ATM with the proposed public meeting to discuss policing concerns with the Police & Crime Commissioner.

Clerk

41 LICENSING POLICY (RDC)

To consider whether to appoint a Member to review the re-drafted policy (deadline: 13.12.15).

Clerk

Supporting/Associated documents distributed previously

32 Minutes

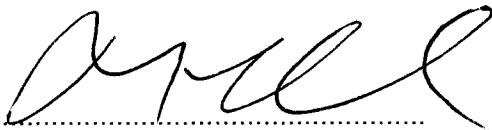
Supporting/Associated documents distributed with this agenda

34.1a) TH income and expense summaries 34.1b) TH Budget Monitor

34.2b) Proposal 34.2c) HC income and expense summaries 34.2d) HC Budget Monitor 34.3 Account Balances 34.4 Earmarked Reserves 35 Work Programme Wray 38 Summary of suggested objectives 41 Email, 3.11.15

To follow

34.2a) HCM report 39 Rye Rugby FC response



9 November 2015

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**