

Committee	POLICY, RESOURCES & GENERAL PURPOSES
Date and Time	Monday 30 July 2012, immediately following Planning & Townscape – but no earlier than 6.40pm
Venue	The Town Hall, Market Street, Rye

Members appointed to the Committee:

Councillors Lord Amphill, Granville Bantick, Gemma Blumire, John Breeds, Jonathan Breeds, Mike Eve (**Committee Chairman**), Bernardine Fiddimore (Deputy Mayor), Sonia Holmes, Jo Kirkham, Ian Potter, Shaun Rogers (Mayor), Mary Smith, Sam Souster

- 11 APOLOGIES**
To accept any apologies for absence.
- 12 DISCLOSURES OF INTEREST**
To receive any declarations of interest, disclosable under the Council's Code of Conduct.
- 13 MINUTES**
To authorise the Chairman to sign, as a correct record of the proceedings, the Minutes of the meeting held on 6 June 2012 (PR01).
- 14 MATTERS ARISING**
To note any matters arising from the meeting held on 6 June 2012 (PR01).
for information
- 15 FINANCE**
- 15.1 Town Hall**
- a) **Schedule of Authorised Payments and Statement of Income**
To receive and adopt the Schedule of Authorised Payments and Statement of Income for May-June 2012.
- b) **Budget Monitor**
To receive and note the actual income and expenditure to 30 June 2012.
- 15.2 Heritage Centre**
- a) **Progress report**
To receive an update from the Heritage Centre Manager, Peter Cosstick.
- b) **Payments and Income**
To receive and adopt Income by Customer Summaries and

Expenses by Supplier Summaries for May-June 2012.

c) Budget Monitor

To receive and note the actual income and expenditure to 30 June 2012.

15.3 Account Balances

To receive a Statement of Account Balances as at 30 June 2012.

15.4 Earmarked Reserves

To receive a Statement of Earmarked Reserves as at 30 June 2012.

15.5 Co-operative Bank mandate

To agree that Cllrs Michael Winston Eve, Bernardine Lee Fiddimore, Mary Jean Smith and Adam James William Smith should be added as authorised signatories *[in addition to Cllrs John Breeds, Potter and Souster]* – and to resolve that:

- The Co-operative Bank plc ('the bank') shall continue as out bankers in accordance with our original application
- The bank shall be authorised to accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification numbers or passwords) from us in connection with the account and the service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the account signatories Section 6b. Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the account to be overdrawn), made or accepted on our behalf causes the account to be overdrawn) and requests or instructions in writing concerning the account, our affairs or property (including the opening of new accounts, the arranging of facilities and creation of security)
- The bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the account signatories Section 6b
- The bank shall act on all specimen signatures in accordance with any instruction, notice, request of other document in writing concerning our account (including the opening of new accounts), affairs or property, as shown in the account signatories Section 6b
- The bank shall be sent a copy of any future resolutions which affect the terms of these resolutions
- The bank shall be sent a copy of any changes in our Rules and Regulations
- The bank shall be notified in writing of any changes of Members
- The bank shall be notified in writing of any change of official authorized to sign on our behalf
- The bank shall otherwise continue to operate our account in accordance with the business account mandate
- The bank shall be notified in writing of any overall change of control in the business
- All signatories to the account are aged 16 or over.

- 16 WORK PROGRAMME**
To receive and consider a summary of the status of key tasks/projects as at 24 July 2012. **Clerk**
- 17 FLAG FLYING**
To consider the requests following:
(a) Town Hall
That the Union Flag be flown permanently from the Town Hall. (*Tony Mann*)
- (b) Landgate Tower**
That RTC takes over the flying of flags from the Tower, April-October/November. (*Michael Gregory*)
- 18 CONSULTATION**
To consider whether to appoint a Member to draft a response to the NHS Sussex Shaping Our Future consultation on the future provision of stroke, general surgery and orthopaedic services in East Sussex. (*Deadline: 28.9.12.*) **Clerk**
- 19 CHARGING FOR SERVICES**
To consider a request from Cllr Adam Smith that the Committee considers asking SALC if it is lawful for a local authority to set out to make surpluses.
- 20 WORKING GROUPS**
To note that RDC's constitution states that, due to resource considerations, no more than four active working groups shall be established at any one time – and to consider whether this should be borne in mind in relation to the way RTC organises its business. **Cllr Souster**
- 21 DEVOLVED SERVICES**
To receive an update and, if necessary, to agree a course of action. **Working Group**
- 22 ABSENCE SUMMARIES**
To receive and note a Town Hall Staff Absence Summary 2012-13. **Clerk**

Supporting/Associated documents distributed previously
13 Minutes

Supporting/Associated documents distributed with this agenda
15.1a) TH Schedule of payments and income 15.1b) TH Budget Monitor 15.2b) HC income and expense summaries 15.2c) HC Budget Monitor 15.3 Account Balances 15.4 Earmarked Reserves 16 Work Programme 17b) Letter from M Gregory, 10.7.12 18 Letter from A Fadero, 5.7.12 22 Absence Summaries 2011-12 (TH)



24 July 2012
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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**